

AGENDA

Meeting: Malmesbury Area Board
Place: Sherston Village Hall
Date: Wednesday 12 July 2017
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm. Attendees are also welcome to visit the community village shop, which will be open for business prior to the start of the meeting.

Please direct any enquiries on this Agenda to Becky Holloway (Democratic Services Officer) 01225 713935, direct line 01225 718063 or email becky.holloway@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Toby Sturgis, Brinkworth
Cllr Gavin Grant, Malmesbury
Cllr John Thomson, Sherston
Cllr Chuck Berry, Minety

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

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County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

1	Chairman's Welcome and Introductions	7.00 pm								
2	Apologies for Absence									
3	Minutes (<i>Pages 1 - 26</i>)									
	To approve and sign as a correct record the minutes of the meetings held on 16 May and 31 May 2017.									
4	Declarations of Interest									
	To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.									
5	Chairman's Announcements (<i>Pages 27 - 32</i>)									
	To receive any announcements through the Chairman to include the following:									
	<ul style="list-style-type: none"> • Consultation on the Draft Wiltshire Housing Site Allocations Plan • Malmesbury Dementia Action Alliance 									
6	Sherston Parish Council	7.10pm								
	John Matthews and Mike Johnson will deliver a presentation about the work of Sherston Parish Council and the village shop.									
7	Local Youth Network Update and Applications for Youth Funding (<i>Pages 33 - 36</i>)	7.20pm								
	To receive an update on the Local Youth Network (LYN) and for the Area Board to consider two applications to the youth grants scheme as follows:									
	<table border="0" style="margin-left: 40px;"> <tr> <td style="padding-right: 10px;">i.</td> <td style="padding-right: 20px;">£2000.00</td> <td style="padding-right: 20px;">HEALS</td> <td>Summer Programme</td> </tr> <tr> <td>ii.</td> <td>£240.00</td> <td>Malmesbury TC</td> <td>Recycled Art workshops</td> </tr> </table>	i.	£2000.00	HEALS	Summer Programme	ii.	£240.00	Malmesbury TC	Recycled Art workshops	
i.	£2000.00	HEALS	Summer Programme							
ii.	£240.00	Malmesbury TC	Recycled Art workshops							
8	Partner Updates (<i>Pages 37 - 48</i>)	7.30pm								
	To receive updates from the following partners:									
	<ol style="list-style-type: none"> a. Wiltshire Police b. Dorset and Wiltshire Fire and Rescue Service c. Healthwatch Wiltshire d. Wiltshire Clinical Commissioning Group (CCG) e. Riverside Community Centre f. Health & Wellbeing Champion g. Town and Parish Councils 									
9	Malmesbury Area Community Trust	7.40pm								
	Phil Rice will deliver a presentation on the work of the Malmesbury Area Community Trust, a local grant-giving charity.									

10	Emergency Planning for Parish Councils	7.55pm
	Sarah Kelly, Emergency Plan, Resilience and Response Manager, will deliver a presentation on emergency planning and offer advice to parish councils around the preparation of their own emergency plans.	
11	Area Board Funding (<i>Pages 49 - 50</i>)	8.10pm
	Councillors will be asked to consider the following application to the Community Area Grant fund:	
	£4524.00 Minety Village Hall – Hall Repairs and Upgrades	
12	Dementia Friends	8.15pm
	Ollie Phipps, Community Engagement Manager, will deliver an information session on Dementia.	
13	Community Area Transport Group (<i>Pages 51 - 74</i>)	8.55pm
	The Area Board will be asked to consider the recommendations from the Malmesbury Community Area Transport Group (CATG) meeting held on 13 June 2017.	
14	Urgent items	
	Any other items of business which the Chairman agrees to consider as a matter of urgency.	
15	Evaluation and Close	9.00pm
	The next meeting of the Malmesbury Area Board will be held in Crudwell Village Hall, at 7pm on Wednesday 6 September 2017.	

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: 16 May 2017
Start Time: 12.45 pm
Finish Time: 12.50 pm

Please direct any enquiries on these minutes to:

Libby Johnstone, Senior Democratic Service Officer, Tel: 01225 718214 or (e-mail) libby.johnstone@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chuck Berry, Cllr Toby Sturgis and Cllr John Thomson

Wiltshire Council Officers

Libby Beale (Senior Democratic Services Officer)

Total in attendance: 4

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p data-bbox="336 376 667 414"><u>Apologies for Absence</u></p> <p data-bbox="336 443 879 481">There were no apologies for absence.</p>
2	<p data-bbox="336 515 643 553"><u>Election of Chairman</u></p> <p data-bbox="336 582 1485 651">Nominations were sought for the position of Chairman, it was moved and seconded that Cllr John Thomson be elected as Chairman for 2017-18.</p> <p data-bbox="336 689 919 728">There being no other nominations, it was</p> <p data-bbox="336 766 491 804">Resolved:</p> <p data-bbox="336 842 1150 880">To elect Cllr John Thomson as Chairman for 2017-18.</p>
3	<p data-bbox="336 907 715 945"><u>Election of Vice-Chairman</u></p> <p data-bbox="336 974 1485 1043">Nominations were sought for the position of Vice Chairman, it was moved and seconded that Cllr Chuck Berry be elected as Vice Chairman for 2017-18.</p> <p data-bbox="336 1081 919 1120">There being no other nominations, it was</p> <p data-bbox="336 1158 491 1196">Resolved:</p> <p data-bbox="336 1234 1187 1272">To elect Cllr Chuck Berry as Vice Chairman for 2017-18.</p>

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Riverside Community Centre, Malmesbury, SN16 9JS
Date: 31 May 2017
Start Time: 7.00 pm
Finish Time: 8.48 pm

Please direct any enquiries on these minutes to:

Becky Holloway (Democratic Services Officer) 01225 713935, Tel: 01225 718063 or (e-mail) becky.holloway@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Toby Sturgis, Cllr Gavin Grant, Cllr John Thomson and Cllr Chuck Berry

Wiltshire Council Officers

Ollie Phipps, Community Engagement Manager
Becky Holloway, Democratic Services Officer
Ellen Blacker, Health and Wellbeing Champion

Town and Parish Councillors

Malmesbury Town Council -John Gundry, Wayne Jones
St Paul Malmesbury Without Parish Council – Roger Budgen
Dauntsey Parish Council – Claire Blacker
Oaksey Parish Council – Roger Square
Ashton Keynes Parish Council – Dave Wingrove

Partners

Riverside Community Centre – Kim Power, Catherine Doody

Total in attendance: 22

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
4	<p data-bbox="336 342 951 376"><u>An Introduction to Malmesbury Area Board</u></p> <p data-bbox="336 409 1485 555">Ollie Phipps, Community Engagement Manager (CEM), introduced the roles and function of the Area Board which included: identifying local priorities; investing in local projects; influencing service delivery; supporting youth activities; and encouraging volunteering and public participation.</p> <p data-bbox="336 593 1485 846">The CEM explained that the Area Board had several working groups to enable them to carry out their role effectively, and that funding was available for groups and organisations through four community grant schemes: Community Area Grants; Youth Grants; the Health and Wellbeing Fund; and the Community Area Transport Fund. The CEM reported on the local priority areas identified in January 2017, the headline figures for Area Board investment for the previous four years, and the budget for the financial year 2017/18.</p> <p data-bbox="336 884 1485 1137">The CEM reported that his role included the facilitation and organisation of community events and projects, supporting the work of the Area Board, and communicating with members of the Malmesbury Community Area through an online blog site, Community Matters, and a weekly newsletter which attendees at the meeting were encouraged to subscribe to. Upcoming events included the Big Pledge activity challenge, a programme of commemorative tree planting for the centenary of the end of WWI, and a community litter pick.</p> <p data-bbox="336 1176 1485 1361">In the discussion and questions that following the presentation, a request was made for more notice for community events in order to meet parish magazine publication deadlines, that the Community Area Transport fund was for highway improvements but that Community Transport schemes could be considered through other channels.</p>
5	<p data-bbox="336 1395 762 1429"><u>Appointment of the Chairman</u></p> <p data-bbox="336 1462 895 1496">Nominations were sought for Chairman</p> <p data-bbox="336 1534 1485 1641">Cllr Toby Sturgis, seconded by Cllr Chuck Berry, moved that Cllr John Thomson be elected as Chairman of Malmesbury Area Board for the municipal year 2017/2018</p> <p data-bbox="336 1680 919 1713">There being no other nominations, it was</p> <p data-bbox="336 1751 491 1785">Resolved:</p> <p data-bbox="336 1823 1485 1899">To elect John Thomson as the Chairman of Malmesbury Area Board for the municipal year 2017/2018</p>

6	<p><u>Appointment of Vice-Chairman</u></p> <p>Cllr Gavin Grant, seconded by Cllr Chuck Berry, moved that Cllr Toby Sturgis be elected as Vice-chairman of Malmesbury Area Board for the municipal year 2017/2018</p> <p>There being no other nominations, it was</p> <p>Resolved:</p> <p>To elect Cllr Toby Sturgis as the Vice-Chairman of Malmesbury Area Board for the municipal year 2017/2018.</p> <p><i>Note: In order to include all members of the Area Board, it was agreed to re-run the elections for chairman and vice-chair held on 16 May 2017, as detailed above.</i></p>
7	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from John Mathews of Sherston Parish Council, and Richard Williams, Locality Youth Facilitator.</p>
8	<p><u>Minutes</u></p> <p>The minutes of the meeting of Malmesbury Area Board on 1 March 2017 were presented and it was</p> <p>Resolved:</p> <p>To approve and sign as a correct record the minutes of the meeting of Malmesbury Area Board held on 1 March 2017.</p>
9	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest</p>
10	<p><u>Chairman's Announcements</u></p> <p>The Chairman welcomed Cllr Gavin Grant to his first meeting of the Area Board, and members were invited to introduce themselves.</p> <p>The Chairman made the following announcement:</p> <p><u>Wiltshire Bobby Van</u></p> <p>An online safety initiative had been launched and residents aged over 60 or over 18 and disabled could apply for a home visit from a volunteer to receive advice on how they could protect themselves against cybercrime and to discuss online safety issues.</p>

11	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>Members were asked to consider two applications to the youth grant scheme.</p> <p>An application from Oaksey Youth Club had been recommended for approval at the meeting of the Area Board on 1 March and members reiterate their support for the project as a local facility for young people.</p> <p>On consideration of a grant from the Community Mentoring and Support Service, members discussed the value that the project offered and its accessibility by young people in the parishes. The applicant took questions and explained that the project delivered a weekly drop-in for young people at the town hall with a combination of fun activities and information and advice sessions around issues such as mental and sexual health and drugs prevention. The sessions took place directly after school and finished in time for young people to take public transport home if needed.</p> <p>It was</p> <p>Resolved:</p> <p>To award £2650.00 to Oaksey Youth Club towards running costs</p> <p>To award £4900.00 to the Community Mentoring and Support Service</p>
12	<p><u>Partner Updates</u></p> <p>The chairman drew the meeting's attention to the written updates in the agenda pack and invited partners to speak to their reports as detailed below:</p> <p>Riverside Community Centre</p> <p>Kim Power reported that all the work to the centre has been completed and that there were lots of regular sessions making use of the space, including a seniors session run by the centre itself. Work was now underway to encourage participation from the villages, and linked with this was an art project due to launch in North Wiltshire which would rent out village halls around the area as spaces in which to create community artwork.</p> <p>Health & Wellbeing Champion</p> <p>Ellen Blacker, the health and wellbeing champion, introduced her role which was to empower clients to make their own decisions, keep their independence and live well. She explained that she took a holistic approach with this and didn't focus on any one particular thing. In the last year she had had contact with 340 clients, requiring support ranging from a phone call to a few home visits. Around 80% of clients were self-referred and 35% were aged over 80.</p>

	<p>The champion reported that issues faced by clients included access to transport, social isolation, and health and safety in the home. Her recent work had included supporting clients to access personal grants, setting up a monthly Sunday lunch club which was proving very popular, holding a fortnightly drop-in at Malmesbury library, and supporting a Saturday Friends group at the Riverside Centre. Malmesbury Community Area had also signed up to have a Dementia Alliance which promoted inclusion of people with dementia and awareness of the issues they faced.</p> <p>In the discussion that followed, the following issues were raised and discussed: that changes had been made to the befriending service offered by AgeUK for the socially isolated and that parishes could consider offering something similar; that office space had been offered to AgeUK in the council's Devizes and Salisbury hubs and that this would be rolled out to other sites if it proved successful; that the riverside community centre committee could offer community groups support with organisational elements like safeguarding, first aid etc.; that successful Link schemes were in operation in the area; and that parish councils should revisit their emergency plans to ensure they covered all appropriate elements including up-to-date information on how to support vulnerable households.</p> <p>Town and Parish Councils</p> <p>Wayne Jones, the new Mayor of Malmesbury was introduced and welcomed to the meeting.</p> <p>It was reported that the referendum held on Ashton Keynes' neighbourhood plan had been successful and it was hoped that this would soon be adopted by Wiltshire Council.</p>
13	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>Membership of Area Board working groups, and Area Board representation on outside bodies, was discussed and it was</p> <p>Resolved:</p> <p>To appoint Area Board representatives to the Outside Bodies detailed in Appendix A of the report.</p> <p>To reconstitute and approve membership of the Area Board working groups as detailed in Appendix B of the report.</p> <p>To appoint Ellen Blacker as Health and Wellbeing Champion.</p>

14	<p><u>Transitions project</u></p> <p>Sheila Wade, Director of PR, communications and IT, at Wilts and Berks Canal Trust, gave a presentation on the trust's Transitions project. She gave an overview of the trust's work in restoring the canal and working with volunteers. The Transition project was focused on making better use of volunteers and offering new kinds of volunteering opportunities to support vulnerable or harder-to-reach groups to engage, and to ensure the canal could produce benefits for the local community now as well as in the future. A new headquarters had been set up in a disused pub in Dauntsey and this had provided a safe working and training environment for more vulnerable volunteers. A variety of groups had already been involved including residents of a care home for people with dementia, armed forces veterans, young adults with learning difficulties, and people who might find it challenging to access work experience placements. The model used for the Transition project was around skill sharing and having achievements validated and certificated, in order to enable people to transition from where they were into a better place on an individual basis. The project was being used as a template for community engagement in other waterways organisations.</p> <p>The Chairman thanked Ms Wade for her presentation.</p>
15	<p><u>Working Links projects</u></p> <p>Kat Woodman, Engagement Consultant at Working Links, gave a presentation on the organisation's new "Links to Work" project. The project was targeted at anyone aged 16 and over who was unemployed or inactive regardless of whether they were in receipt of unemployment benefits. The project offered up to 26 weeks of support for individuals; taking a holistic approach with a focus not only on skill-building but also around supporting personal and social health. Working Links was based in Swindon with hubs operating throughout Wiltshire, and funding was in place for the project until January 2020.</p> <p>The Chairman thanked Ms Woodman for her presentation and it was suggested that promotional material was also circulated to parish newsletters to aid with recruitment of new learners.</p>
16	<p><u>Adult education programme</u></p> <p>Tina Hiscocks, Partnership Consultant at Learn Direct, delivered a presentation on a new learning and support programme for adults aged 50 and over. The project was focused on helping people back into employment or education through the provision of individualised support packages of careers advice and job coaches, tailored learning plans, and a programme of employability skills like IT, maths, English and specific vocational skills. Learning was accredited through City and Guilds level 1 qualifications which took between 2 and 8 weeks to complete. Upon securing sustained employment, programme members could</p>

	<p>access ongoing support for their first three months in order to help resolve any issues faced early on. The programme operated throughout the county and had funding for three years.</p> <p>The Chairman thanked Ms Hiscocks for her presentation. Members felt that this was a great initiative and that the combination of the project with the Working Links project presented previously, offered valuable opportunities to people in the area.</p>
17	<p><u>Area Board Funding</u></p> <p>The Area Board considered four applications to the Community Area Grants Fund. The applicants were in attendance to speak to their applications and take questions.</p> <p>In presenting the application from Oaksey Playground Committee, the applicant explained that the grant would contribute to a wider project to rejuvenate the playground with new equipment and replace old and worn out equipment. Members were keen for the project to take place and expressed a hope to visit Oaksey as a venue for a future Area Board meeting.</p> <p>On consideration of the application from the Friends of Sherston School, members were informed that the school did not currently have a designated library and that the grant would be spent on buying books and on soft furnishings to make the new space more welcoming. Members were pleased to note the library would be made available before and after school for parents and siblings of students to use.</p> <p>The third application for consideration was from Malmesbury Cricket Club and the applicant explained that the grant would help the club bring the non-turf practice facility back into use and enable them to accommodate the fast-expanding summer kids clubs, as well as starting new sessions for young people, the elderly, and a new girls-only session. Members discussion the application and felt that it would be a good facility not only for players, but for spectators from the local community.</p> <p>The final application, from Sherston Arts Festival, was presented and members were informed that the youth element of the biennial festival was popular but had previously been minimal in its remit and that the grant would support this to expand and reach more young people, with a more long-lasting outcome in terms of the art works produced. Members were supportive of the project and felt that this would enhance previous work and the other elements of the Arts Festival.</p> <p>Resolved:</p> <p>To award £5000.00 to Oaksey Playground Committee for new playground equipment.</p>

	<p>To award £1695.33 to the Friends of Sherston School to equip their new school library.</p> <p>To award £5000.00 to Malmesbury Cricket Club for a non-turf practice facility.</p> <p>To award £667.60 to Sherston Arts Festival for a community art project.</p>
18	<p><u>Update from Community Engagement Manager</u></p> <p>Ollie Phipps, Community Engagement Manager, provided information on two upcoming projects in Malmesbury Community Area.</p> <p><u>WWI commemorative tree planting</u></p> <p>The CEM reported on a county-wide initiative to plant 10,000 trees in Wiltshire to mark the centenary of the end of WWI. The Area Board was asked to discuss its preference for planting a central woodland in the county, or for each of the 18 community areas to receive a proportion of the total number to plant in locally.</p> <p>In the discussion that followed, the following points were raised: that it would be good to explore both options further; that there would likely be an appetite locally for purchasing extra trees; that the project would be funded by the Woodland Trust with a local contribution; that links could be made with the MOD and Salisbury Plain; that individual trees in parishes could be named for fallen soldiers.</p> <p>The CEM agreed to feedback the Area Board's suggestions to the project group and provide an update at a future meeting.</p> <p><u>The Big Pledge – London Calling</u></p> <p>Meeting attendees were encouraged to sign up to the Big Pledge in June and July 2017. The pledge could be undertaken on an individual or team level and a short video with details about the different challenges was available at https://www.youtube.com/watch?v=nD5uN-EpOp4</p>
19	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
20	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for their attendance and reminded members that the next meeting of the Malmesbury Area Board would be held at 7pm on Wednesday 12 July 2017 at Sherston Village Hall.</p>

Welcome to *Malmesbury Area Board*



Community Engagement Manager - introduction

My role – is to help deliver the vision to strengthen local communities and help them to do more for themselves

- Maximise the involvement and engagement in council services and decisions; particularly those that affect our local area
- Assist the area board to deliver its local priorities
- Encourage grant applications and the administration of these
- Support the various groups of the area board; Community Area Transport Grants (CATG), Health and Wellbeing Group, Local Youth Network (LYN)
- Facilitate and coordinate community events and activities
- Connect communities and maximise opportunities
- Communicate what's happening

What I will cover this evening...

- Area boards – what they do
- Budget for this year
- Priorities for this year
- Community events and activities – what's happening



Area boards and what they do...

- Host events and meetings where the local community can participate
- Invest in local community projects
- Agree the local priorities and take action to combat these; such as obesity, social isolation, mental health issues
- Influence and take decisions on local service delivery
- Support and deliver activities for young people
- Communicate information every week
- Encourage participation and volunteering in community activities
- Acts as a consultee on council policy and changes

Area boards over the past 8 years - some headlines...

- **120,000** people have taken part in events and meetings
- **£12m** invested in local community projects - every £1 invested secures £4 in external funding
- **5,000** local projects and community groups funded
- **25,000** people receive information each week
- **25,000** volunteers supported events and activities
- **6,000** local people helped set local priorities
- **15,000** young people benefit from 350 projects supported by area boards each year
- **4 million** area board news articles viewed each year

Budget - grants funding - total

- Total funding allocated:
 - £1.7 million devolved to 18 area boards - 2017/18
- Splits into:
 - £800k for community grants (capital)
 - £400k for community transport (capital)
 - £350k for youth projects (revenue)
 - £138k for health and wellbeing (revenue)



Malmesbury Area Board Budget 2017/18

- Total funding allocated:
 - £76,017 - 2017/18
- Splits into:
 - £34,106 for community grants (capital)
 - £21,376 for community transport (capital)
 - £12,834 for youth projects (revenue)
 - £7,700 for health and wellbeing and older people's champion (revenue)

What the grants are for...

- Community and transport grants
 - prioritise and approve minor highway works
 - Improve pavements and paths
 - Fund new works, not routine maintenance
- Health and Wellbeing Champion
 - Support for older people and those who are vulnerable
 - Support healthier communities
 - Coordinate support for the elderly and vulnerable
 - An advocate and advisor to the board on behalf of older people
- Local youth Networks
 - Involving young people
 - Increasing positive activities available



Setting local priorities

- Every two years public data produced by partners and services that provides a strategic assessment (JSA)
- Local people review and agree what matters in their area – the ‘Our Community Matters’ conferences (Oct 16 - Feb 17)
- Identify actions with support of area boards
- Monitor the outcomes and difference made



Our local priorities

Children and young people	
Mental and emotional health	80%
Positive leisure time activities	68%
Special educational needs and disability	51%
Childhood obesity	29%
Job prospects	19%
Educational attainment	15%
Child poverty	13%
Teenage pregnancy	3%

Community Safety	
Highway safety	58%
Alcohol and drug abuse	53%
Emergency planning and flooding	44%
Protecting the vulnerable	35%
Anti-social behaviour	32%
Social cohesion	19%
Domestic violence	18%
Rural crime	14%

Culture	
Participation in arts, crafts and culture	42%
Library use	42%
Local history and heritage	39%
Village halls and community spaces	39%
Affordable access to cultural activities	29%
Local landscape and countryside	29%
Diversity and social inclusion	28%
Cultural and leisure economy	17%

Economy	
Training, skills and apprenticeships	75%
Broadband and digital	63%
New businesses and start-ups	54%
Promoting tourism and leisure	28%
Employment opportunities and jobs	25%
Support for existing businesses	20%
Debt and financial inclusion	12%
Inward investment	7%

Environment	
Flooding	67%
Recycling rates	59%
River quality	48%
Wildlife and biodiversity	36%
Fly tipping and litter	36%
Improving rights of way	28%
Countryside crafts and skills	12%
Air quality	5%

Health and wellbeing	
Mental health and wellbeing	74%
Obesity (children and adults)	67%
Promoting healthy lifestyles	59%
Support for carers	38%
Leisure and sports activities	24%
NHS Health checks and vaccinations	14%
Breast feeding, pre and post natal care	7%
Skin cancers	0%

Older People	
Dementia	64%
Independent living	61%
Support for carers	49%
Social isolation and loneliness	48%
Promoting healthy and active lifestyles	23%
Positive activities for older people	20%
Avoiding emergency admissions (inc falls)	13%
Keeping older people safe from crime	7%

Transport	
Road improvements and repairs	85%
Access to public transport	65%
Promoting cycling and walking	43%
Speeding and road safety	27%
Highway management and infrastructure	27%
Reducing car use and traffic	23%
Street cleaning	4%
Air quality	1%

Our Community and housing	
Affordable housing	80%
Digital engagement and broadband	58%
Community events and activities	35%
Volunteering	26%
Fuel poverty	26%
Diversity and inclusion	23%
Deprivation and poverty	19%
Homelessness	14%

Community events and activities

- Aim is to bring communities together
- Take action to address priorities
- Support national and local campaigns; such as 'The Great British Spring Clean' (March 2017)
- This year there are a number of county-wide and local activities:
 - Tree planting to commemorate the ending of WW1 – talk a little more about this – this evening
 - The Big Pledge - 'London Calling'
 - Clean up Wiltshire – more to follow on this eliminating litter campaign



Want to know more?

- If you're new to area boards you can find out more on the following link: [click here](#)
- Plus:
 - Visit 'Our Community Matters' - community website
 - Regular weekly email newsletter from each board
 - Linked Twitter and Facebook pages
 - Local community news reporters
 - Partners linked in



Welcome your questions...

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LIVE·WORK·LEARN

Wiltshire Council
 Where everybody matters

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Chairman's Announcements

Subject:	Online Safety- Free support from Bobby Van Trust
Contact Details:	bv.onlinesafety@wiltshire.police.uk / 01380 861191

**The Wiltshire
Bobby Van Trust**



The Wiltshire Bobby Van Trust has launched its Online Safety Initiative. This will be the first scheme of its kind in the country.

If you are over 60, or Over 18 and registered disabled, and have concerns over your online safety you will be able to apply for a visit from an Online Safety Advisor. The Advisors have been interviewed following Police procedures and will be supporting The Wiltshire Bobby Van Trust to rollout this important new initiative. All Advisors are volunteers and they aim to cover the whole of Wiltshire and Swindon.

Referrals can be made via self-referral either by email bv.onlinesafety@wiltshire.police.uk or by calling 01380 861191. Alternatively via Wiltshire Police (101) and other supporting agencies.

The aim of the Online Safety Advisor will be to visit the client's home to offer a tailored service to:

- Improve digital/cyber security awareness and help the client to identify potential risks
- Offer cyber & scam prevention advice.
- Signpost to future advice & available resources.
- Provide support & reassurance.
- If an offence is identified reporting signpost the client to 101 for Police investigation
- Offer basic practical skills to ensure clients can check & understand privacy settings.
- Provide talks & presentations to community groups

Education is the key to its success.

Jennie Shaw Director of the WBVT, "Online crime is the fastest growing crime in our County and as always it the elderly and vulnerable that seem to be the most targeted."

"At the Bobby Van Trust we recognize the fear of crime and loneliness within our client base continues to increase, as life expectancy has risen and people increasingly live alone or far from their families. A recent study showed that a fifth of older Britain's felt lonely all the time. This isolation is having a serious effect on both mental and physical health. The computer is a tool to help prevent loneliness it enables people to keep in touch with family and friends or groups and interests".

Chairman's Announcements

As with our home security service we will work closely with Wiltshire Police to maintain an awareness of current threats and to ensure our advice is current with ever changing trends.

The Wiltshire Bobby Van Trust is a scheme which has been operating in Swindon and Wiltshire for nearly 20 years it provides a free home security service for older, vulnerable and disabled people.

Agenda Item 5

Chairman's Announcements

Subject:	Formal Consultation on the Draft Wiltshire Housing Site Allocations Plan
Contact Details:	Sophie Davies 01225 713429
	<p>Draft Wiltshire Housing Site Allocations Plan – Advance notice of consultation</p> <p>Wiltshire Council's Cabinet, on 20 June, approved the draft Wiltshire Housing Site Allocations Plan for consultation to commence in July.</p> <p>The draft Wiltshire Housing Site Allocations Plan, a formal Development Plan Document, has been prepared in accordance with the Wiltshire Core Strategy. It will allocate new sites for housing and amend, where necessary, settlement boundaries at the Principal Settlements of Salisbury and Trowbridge, Market Towns, Local Service Centres and Large Villages.</p> <p>Although the consultation will not start until Friday 14 July 2017 (and continue for 10 weeks) the Council are seeking to raise awareness through the Area Board network of the consultation period and drop in events being held as part of the consultation.</p> <p>The drop-in events will be open between 12 noon and 7pm as follows:</p> <p>Neeld Community & Art Centre, High Street, Chippenham SN15 3ER -Monday 17 July 2017</p> <p>Guildhall, Market Place, Salisbury SP1 1JH - Wednesday 19 July 2017</p> <p>Town Hall, St Johns Street, Devizes SN10 1BN - Monday 24 July 2017</p> <p>Atrium, County Hall, Trowbridge BA14 8JN - Wednesday 26 July 2017</p> <p>Officers from the Council will be available during the day to answer questions about the draft Plan and we would encourage people to attend to find out more about what the draft Plan proposes in their area.</p> <p>From the start of consultation on Friday 14 July, the draft Plan and the supporting evidence will be available during normal opening hours at the Council's main offices (Monkton Park, Chippenham; Bourne Hill, Salisbury; and County Hall, Trowbridge) and in all Wiltshire Council libraries. It will also be available on the Council's web site via this link:</p> <p>http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan</p> <p>Information about how to comment on the draft Plan will be circulated via the area board networks closer to this time.</p>

Summary of proposed allocations in the draft Wiltshire Housing Site Allocations Plan

East Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Tidworth CA	Ludgershall	H1.1	Empress Way	270 ^[1]	553
Devizes CA	Market Lavington	H1.2	Underhill Nursery	50	2055/530
Devizes CA	Market Lavington	H1.3	Southcliffe	15	1089
Devizes CA	Market Lavington	H1.4	East of Lavington School	15	3443

^[1] This total includes 109 dwellings that already have planning permission

North and West Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Trowbridge CA	North Bradley / Trowbridge	H2.1	Elm Grove Farm	200	613
Trowbridge CA	North Bradley	H2.2	Land off the A363 at White Horse Business Park	150	298
Trowbridge CA	Hilperton / Trowbridge	H2.3	Elizabeth Way	205	297/263
Trowbridge CA	Trowbridge	H2.4	Church Lane	45	1021
Trowbridge CA	Trowbridge	H2.5	Upper Studley	20	3260
Trowbridge CA	Southwick	H2.6	Southwick Court	180	3565
Warminster CA	Warminster	H2.7	East of the Dene	100	603
Warminster CA	Warminster	H2.8	Bore Hill Farm	70	302/1032
Warminster CA	Warminster	H2.9	Boreham Road	30	304
Warminster CA	Chapmanslade	H2.10	Barthers Farm Nurseries	35	316
Chippenham CA	Hullavington	H2.11	The Street	50	690
Chippenham CA	Yatton Keynell	H2.12	East of Farrells Field	30	482
Malmesbury CA	Crudwell	H2.13	Ridgeway Farm	50 ^[2]	3233
Westbury CA	Bratton	H2.14	Court Orchard / Cassways	40	321

South Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Salisbury / Wilton CA	Netherhampton	H3.1	Netherhampton Road	640	S1028
Salisbury CA	Salisbury	H3.2	Land at Hilltop Way	10	S61
Salisbury / Wilton CA	Netherhampton	H3.3	North of Netherhampton Road	100	S1027
Salisbury CA	Salisbury	H3.4	Land at Rowbarrow	100	3272
Amesbury CA	Durrington	H3.5	Clover Lane	45 ^[3]	3154/S98
Amesbury CA	Durrington	H3.6	Land off Larkhill Road	15	3179

^[2] This total includes 10 dwellings that already have planning permission

^[3] This total includes approximately 15 dwellings that already have planning permission

Report to Malmesbury Area Board
Date of meeting 12.7.17
Title of report Youth Grant Funding Report

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
HEALS	£2000	Yes
Malmesbury Town Council	£240	Yes

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

4.1 Financial provision had been made to cover this expenditure

4.2 For 2017/18 Malmesbury Area Board Youth Funding allocation is £12834

4.3 The Malmesbury Area Board Youth Funding balance for 2017/18 is £5284

4.4 All decisions must fall within the Youth Funding allocated to Malmesbury Area Board.

5. LYN Update report

5.1 Support is being given to the Gauzebrook Group (via their Youth and Children's Work Trainee), focusing around their provision for young people in Luckington and surrounding parishes.

5.2 Priority areas are being considered by the LYNMG, and how to best utilize the remaining budget for the year.

5.3 Mental Health, and anti – discriminatory and inclusive safe places remain high priorities for young people; and is at the forefront of the LYNMG agenda.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 456	HEALS of Malmesbury	Summer Programme	£2000
<p>Project description To provide a summer programme of x5 weekly activity days trips, a range of weekly local activity sessions in partnership with local providers and clubs, and x2 week long residential camps for x35 young people in the Malmesbury Area who might otherwise not benefit from positive social and leisure activities during the holiday period.</p>			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for £2000.</p>			

Application ID	Project Proposal	Requested
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ID 472	Malmesbury Town Council	X2 Recycling Art workshops in partnership with Scrapstore, at Malmesbury Town Hall in the summer holidays	£240
<p>Project description Two free to access afternoon workshops facilitated by the Scrap store in Wiltshire. The workshops will be hosted in the Town Hall by the Town Council's Community and Town Promotions Committee.</p>			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for £240.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Richard Williams Locality Youth Facilitator
Email: Richard.williams@wiltshire.gov.uk



Malmesbury Community Policing Team (CPT) update July 2017



Hello and welcome to this Community Policing Team report.

Burglaries

There were two house burglaries in Malmesbury on 23/06/2017. Jewellery and a high performance car were stolen. The car was later used on stolen number plates to commit a number of other offences in Somerset. Police pursued the vehicle which was abandoned after the thieves rammed the police vehicle and later ran off. Enquiries are continuing as offences cover a number of force areas.

School Damage

Oaksey village school and Parish council have reported two instances of damage to property in June. It is suspected that local children have done the damage and this is being investigated. On 11/6 Graffiti appeared on a Skate ramp in the play park, youths rode go carts on the school premises and plants were damaged.

ASB

We are beginning to get reports of ASB in Daniels Well, Malmesbury. Fires are being lit, scorching the ground and youths are reportedly drinking alcohol at the location.

Theft of tools

Hand tools were stolen from a dwelling on 22/06/2017 in Millbourne Park, Malmesbury.

Non-dwelling burglaries

10/06/2017— theft of batteries from a Paddock in Luckington

15/06/2017—Tennis Rackets stolen from a shed in Ashton Keynes Tennis Courts.

15/06/2017—Theft of bricks from a building site in Dauntsey.

30/06/2017—An agricultural grab was stolen from Corston to the value of £20,000.

Shoplifting

We have had 7 incidents of shop lifting at the Co-Op, Gloucester Road, Malmesbury reported.

The dates were 05/06, 07/06 x2, 13/06 x2, 27/06 and 02/07. The items stolen were bottles of alcohol and amounted to hundreds of pounds. We have CCTV that is being reviewed.

Waitrose reported 4 incidents of shoplifting on 12/06, 20/06, 22/06 and 27/06.

There are currently no security staff employed at the locations as far as we are aware.

The email address for the Wiltshire North Community Policing team is

northwiltshirecpt@wiltshire.police.uk

Please phone 101 (non emergency) or 999 (emergency) to report any incidents or crimes, reports cannot be taken via the above email address.

FOR UP TO DATE NEWS, APPEALS AND INFORMATION FOLLOW OUR FACEBOOK PAGES AND TWITTER ACCOUNTS.



Malmesbury Police



@RWBassettPolice



The link below is for Community Messaging. PC Poole, Community Coordinator for this area sends out a daily message, if there has been any crime that she feels will benefit the community to be aware of. This includes thefts, scams and burglaries, the aim is to inform you of what is happening in your area, help you take any actions to avoid becoming a victim of crime and to alert you as a potential witness to any crime. Its easy to sign up and only messages, relevant to your area, are sent to your email inbox.

<https://www.wiltsmessaging.co.uk/>

Local Priorities

Since the Community Policing Team Model rolled out, we have been setting the local area priorities in a more fluid way. The priorities, in the most simplistic form, are what officers are expected to be doing, and where they should be patrolling, when they are not responding to ongoing crimes or incidents, or not carrying out enquiries relating to those crimes and incidents.

The priorities are set and evaluated each week and may be long term or short term.

The priorities for the Malmesbury Community Policing area during June continued to be focused on tackling issues with drugs and Anti social Behaviour in Station Yard and other areas of Malmesbury :

This has involved three different approaches:

- 1) Gathering of intelligence in relation to drug supply and disruption of activities.
- 2) Targetting of individuals and robust policing in the problem areas.
- 3) Education in schools and working with other agencies to provide support and education.

A number of people have been arrested in possession of drugs and this will be an ongoing priority.

A number of suspected drink drivers have also been targeted.

We will also be approaching the local Supermarkets to establish whether they intend to take a more pro-active approach towards shoplifting in their stores.



Report produced by PC Marie Poole marie.poole@wiltshire.pnn.police.uk



Young people urged to speak out about health and care in Wiltshire

A young carer from Trowbridge, who has carried out more than 200 hours of volunteering, is urging his peers to get involved in a new scheme. 19-year-old Scott Kane, from Hilperton, has helped to look after his mum, who has cerebral palsy, since the age of three and has found volunteering has boosted his confidence.



Scott is now helping to promote **YouthWatch** - a new scheme launched by Healthwatch Wiltshire, which aims to help young people have a voice on the way health and care services are run in the county.

The Lackham College student was part of a group of ten 'Young Listeners' from Healthwatch Wiltshire and Community First who spoke to hundreds of their peers about their views and experiences with health and social care over the last year. Their findings went into a report which was shared with health officials who are making changes to the way services are run.

Scott said: "As young people we often feel that we don't have any authority when talking to a doctor, but through YouthWatch we can help give other children and young people that power."

YouthWatch will train young volunteers (aged from 14-25) to listen to the views of children and young people in the county to find out what they think about health and care services. They will then feed this information back to decision-making boards to shape health services in Wiltshire.

Volunteering has helped Scott develop new skills and boosted his confidence. He explained: "When I got to my teenage years I decided to get involved in volunteering to meet new people and help others. Due to looking after my mum from a young age it has made me more caring, more understanding and I'm able to value life for what it is. I've done over 200 hours of volunteering now and this makes me happy.

"I thrive on helping others and volunteering has helped to give not only me a voice but others too. Young people often don't get heard because of their age but through YouthWatch we can make a real impact on the way services are run locally. I would highly recommend others get involved and join YouthWatch, not only for their own benefit but to give something back to the wider community and have a real impact on the way services are run."

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

YouthWatch
Speak out!
Wiltshire

Young people shaping health & care

If you, your child, or someone you support or look after would be interested in joining the YouthWatch scheme, get in touch or visit healthwatchwiltshire.co.uk/youthwatch for more details.

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

June 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

Annual General Meeting

Wiltshire Clinical Commissioning Group will be holding its AGM on Tuesday 20 June in the Ceres Hall, Corn Exchange, Market Place, Devizes.

The AGM is from 9.30am until noon and offers you an important opportunity to meet with the CCG to hear about the emerging NHS landscape and our plans in support of these developments.

The AGM will also feature a review of the achievements and the challenges over the past year – if you would like to attend the AGM you can register your attendance by clicking [here](#).

Mental health for children and young people in Wiltshire

As part of the local drive to transform mental health service provision, Wiltshire CCG and Wiltshire Council are working with other local authorities and Clinical Commissioning Groups in Swindon and Bath and North East Somerset to develop a new Child and Adolescent Mental Health service. This new service will go live on 1 April 2018.

Following a competitive tender process, Oxford Health NHS Foundation Trust has been selected as the preferred provider. Commissioners are now working with the Trust and key stakeholders to shape the service delivery model so that it meets the needs of children, young people and their families.

A series of engagement events are currently underway to give children, young people, parents/carers and adults who work with children the opportunity to determine what the new service should look and feel like. This is about making sure the new service puts children and young people at the heart of everything it does.

Prescription Ordering Direct (POD)

NHS Wiltshire CCG launched a NHS Prescription Ordering Direct (POD) service on Monday 8 May 2017.

This new service will provide an easy way for people to order their repeat prescription by making a simple phone call from the comfort of their own home – without the need to go into a GP practice or pharmacy.



NHS
Wiltshire
Clinical Commissioning Group

Prescription Ordering Direct (POD)

A new and convenient way to order your repeat prescription

0300 123 6242

The POD will be staffed by dedicated, experienced and fully trained repeat prescription coordinators and pharmacists from NHS Wiltshire CCG.

When you call the POD telephone line you will talk to a trained coordinator dedicated to taking repeat prescription requests and answering any repeat prescription queries.

They will be able to help you to order only the items that you need, ask you how you are getting on with your medication and alert you if a medicine review is needed.

The POD has been introduced to help reduce the amount of medicine wasted across Wiltshire, as unused prescription medicines cost the NHS in Wiltshire over £2.7million every year. By managing repeat prescriptions orders more efficiently, we can reduce waste and save valuable NHS funds.

The service will also reduce time and workload pressures for GP practices, allowing staff to focus on providing better care to patients.

Don't worry if you already use a repeat prescription service from a pharmacy, you will be able to phone the POD service to order your medicines instead and the POD will arrange for your prescription to be sent electronically to your usual pharmacy and dispensed as normal.

The POD service will be available for patients registered with Lovemead Surgery, Trowbridge from 8 May. Giffords Surgery, Melksham and Castle Surgery, Ludgershall will be joining the scheme in June 2017 and we will keep you updated when more surgeries join.

Have you consented to have additional information in your Summary Care Record

Summary Care Records is an electronic record of important patient information, created from GP medical records. We are asking patient to improve their patient experience by consenting to have additional information available on their summary care record (SCR).

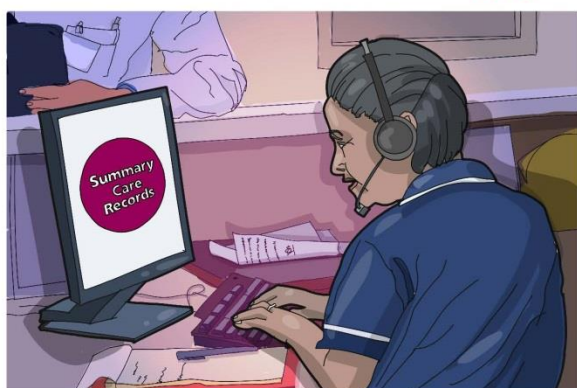
What is additional information?

Essential details about your healthcare can be very difficult to remember, particularly when you are unwell. Having additional information in your SCR means that when you need healthcare, you will be helped to recall this vital information, this includes:

- Your long term health conditions – such as asthma, diabetes, heart problems or rare medical conditions
- Your relevant medical history – clinical procedures that you have had, why you need a particular medicine, the care you are currently receiving and clinical advice to support your future care
- Your personal preferences – you may have particular communication needs, or may have made legal decisions about your care that you would like to be known
- Immunisations – details of previous vaccinations such as tetanus and routine childhood jabs



GPs use your Summary Care Record to share medical information with other healthcare staff treating you



We need your permission to add more information to help support your care.

Ask reception for a consent form.

Care professionals in Wiltshire use your Summary Care Record when they are treating you and this currently provides important information about the medicines you are taking, allergies you suffer from and any previous bad reactions to medicines you have experienced.

By consenting to have additional information included in your SCR, means more information will be available to health and care staff when they are treating you and can enhance the care your receive.

Ask reception for a consent form next time you visit your GP surgery.

Report to Malmesbury Area Board
Date of meeting 12/07/2017
Title of report Community Area Grant funding

Purpose of the Report:
 To consider the applications for funding listed below.

Applicant	Amount requested
Minety Village Hall	£4524.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance available here: <http://www.wiltshire.gov.uk/community-area-grants-criteria-2015-16-april.pdf>

The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 2328 (hyper link)	Minety Village Hall	Hall Repairs and upgrades	£4524.00
<p>Project description Minety Village Hall was built in 1967 using an agricultural barn as its main structure. The Hall needs insulating inside and out and new drainage is needed from the car park as the hall has suffered water ingress. A surveyor recommended that the Committee should arrange to cover the affected walls with insulation and UPVC cladding which will protect the brickwork from further damage and improve heat retention.</p> <p>Input from Community Engagement Manager: Investing in these valuable community assets in our rural villages is vital to the resilience and self-sustainability of the community. Village halls are the hub of many villages providing a communal space to meet others, hold celebrations, host cultural events, and plays a big part in the health and wellbeing of many residents. I full support the committee's efforts to improve the facilities and ensure the longevity of this facility for future use.</p> <p>Proposal That the Area Board determines the application from Minety Village Hall for £4524.00</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Ollie Phipps Title: Community Engagement Manager
Tel: 01249 709404 Email: ollie.phipps@wiltshire.gov.uk

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions & Recommendations	Priority	Who
	Date of meeting: 13th June 2017 6pm Riverside Community Centre, Malmesbury				
1.	Attendees and apologies				
	Present:	Elizabeth Threlfall (Brinkworth PC), Charles Cook (Minety PC), Cllr Roger Budgen (Malmesbury TC), Cllr Gavin Grant (Malmesbury TC), Cllr Toby Sturgis (Wiltshire Councillor), Cllr Chuck Berry (Wiltshire Councillor), Cllr John Thomson (Wiltshire Councillor), Michael Bromley Gardener (Charlton PC), Edelgard Chivers(Corston), Karen Parfitt (Brinkworth PC), Iris Thompson, Spencer Drinkwater (WC), Martin Rose (WC) .			
	Apologies:				
2.	Notes of last meeting				
		The minutes of the previous CATG meeting held on 7 th February 2017 were agreed at the Malmesbury Area Board meeting on the 1st March 2017. <i>Link to the Area board minutes can be found at</i> Malmesbury Area Board 01-03-17			
3.	Financial Position				
		Budget 2017-18 <ul style="list-style-type: none"> • £13,360.00 - CATG allocation 2017-18 • £28,938.27 - Underspend from 2016-17 			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<ul style="list-style-type: none"> • £6065.50 Agreed 3rd party Contributions • Total Budget 2016-17 £48,363.77 • £25,062.00 - Current Agreed commitments (incl. carry forward from 2016-17) <p>The current balance for the Malmesbury CATG as at 7th June 2017 is £23,301.77</p>			
4.	Top 5 Priority Schemes (Priority 1)				
a)	<p>Issue 3963 New footway Holloway Hill Malmesbury (Wychurch Hill)</p>	<p>26/05/16 -Topo survey complete. Pedestrian survey complete. Initial assessment for virtual pavement required. Outline design to be prepared.</p> <p>14/06/16 - £8,000 allocated. Options to be presented to RB for discussion. To be combined with waiting restriction work currently being undertaken by Jamie Mundy</p> <p>11/10/16 Continuing design issues due to visibility problems. An outline design has been submitted to RB demonstrating the problem. Virtual pavement cannot be achieved on western side. Further design work required to provide solution but likely to be a more costly scheme which will require a potential substantive bid in 2017/18. Members agreed to progress waiting restrictions on Wychurch Hill at present time. MR warned that significant objections were likely due to the loss of parking. (16+ spaces)</p>	<p>MR presented revised scheme and gave ball park estimate of costings. Agreed to put forward as substantive bid for 2017/18 and make provisional allocation of £5,000. Malmesbury TC contribution to be confirmed.</p>	1	MR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>07/02/17 Options being prepared for consideration of formal footway on eastern side. Options currently being prepared for consideration by Malmesbury TC.</p> <p>Proposal for footway on eastern side issued to Malmesbury TC on 24/05/17 for comment. Initial estimate for scheme likely to be approx. £40,000 due in part to the requirement for bank retention works. Possible CATG substantive bid</p>			
b)	<p>Issue 4042 Church Street /Noble Street, Sherston. HGVs demolishing Sherston at Jubilee Triangle</p>	<p>26/05/16 Agreement in principal from Sherston PC. Planter & sign options to be prepared.</p> <p>14/06/16 - Ongoing consultation with Sherston PC re. Planter and sign options. Once agreed, should be completed within 6-8 weeks. £1500 Allocated.</p> <p>11/10/16 - Further incident occurred 2nd Aug 16 resulting in damage to wall. Meeting with Sherston PC took place on 7th to October to discuss further options. Scheme has now been amended to include additional kerbing bollard and WL sign. Cost increase from £1500 to £3,000 agreed subject to confirmation of PC contribution</p> <p>07/02/17 - Cost increase of £3062.00 agreed by CATG subject to confirmation of Sherston PC contribution. Additional costs agreed by PC and order to be issued early February. Implementation likely April 2017 onwards.</p> <p>07/06/17. Works programmed to commence on the Monday 3rd July for 4 days. Planter to be installed and planted up by local WI.</p>	<p>Start date accepted. To remain on tracker but shown as grey until implementation.</p>	1	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p><u>Issue 4512</u></p> <p>Submitted 28/02/16</p> <p>Tetbury Hill, Malmesbury</p>	<p>My daughter was recently knocked over at the pedestrian crossing at the bottom of Tetbury Hill outside the Primary School after a motorist failed to stop at the red traffic light. I was shocked at how frequently there are near misses at this crossing where vehicles are driving through the red light and for how long this has been an issue. The proximity of the crossing to the roundabout means that motorists are focused on rights of way and often don't see the lights.</p> <p>14/06/16 - Crossing referb scheduled 2021. Cost £40k. Travel plan/Safer routes to Schools consultation in progress. Resurfacing of road is needed. Before road markings can be replaced Replacement of school Wig-wags and signage agreed subject to agreement of 30% contribution from MTC. £2000 allocated. Priority 1</p> <p>MR to speak to Peter Binley to discuss re-surfacing issues.</p> <p>11/10/16 Order placed via Mayrise for replacement LED wig wags. Implementation taking longer than expected but should be before end of Dec 16. Replacement signs ordered and awaiting erection.</p> <p>MR emailed P Binley on 16/08/16 outlining issue with surfacing and road markings. Request for site to be added for MM list for 2017/18. No response to date.</p> <p>07/02/17 - Replacement signs now erected. Continuing issues with supplier 'sheriff technologies'. Order now cancelled and alternate product purchased through 'Simmon Signs'. Units have now arrived but awaiting programmer unit which should</p>	<p>Issue resolved - Remove from next tracker document.</p>	<p>1</p>	
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>be available within weeks. MJR has agreed Wig Wag timings with School.</p> <p>Peter Binley has agreed to the part resurfacing of Tetbury hill from the Roundabout to the Poole Road. This will included the refreshing of the associated road markings for the Puffin Crossing.</p> <p>07/06/17 School signs and wig-wags now installed. Section of Tetbury Hill from roundabout north to be resurfaced during 207/18. Programme date unknown</p>			
d)	<p>Issue <u>4391</u> / <u>4660</u></p> <p>Proposal to CATG for traffic calming measures in Oaksey. Letter, dated May 2016 from Richard Moody, Chair Oaksey Parish Council.</p>	<p>This relates to issues 4391 and 4460</p> <p>14/06/16 -Request to dome centre circles at both mini roundabouts in village Carriageway condition poor in places, especially outside Shop. Works could not take place without this issue being addressed first. Resurfacing costs aside, the cost to dome rdbts approx. £4 – £5k Request for drop and go markings outside school (approx. cost £880). . Roundabouts top priority.</p> <p>Provisional allocation £7,000 Priority 1.</p> <p>11/10/16- -Meeting with representatives from Oaksey PC on 23/09/16. Agreed that comprehensive action plan is required along length of village to enable longer term vision to be realised. Priorities remain area in front of Post office / Mini roundabout and Mini roundabout at Wick Lane.</p> <p>Quote for Topo survey requested 26/09/16. Cost confirmed as £3.5k. Oaksey PC to confirm 30% contribution in due course (£875).</p>	<p>MR presented revised scheme elements and provided provisional estimate of costings. Agreed to put forward as substantive bid for 2017/18 and make provisional allocation of £5,000.</p> <p>Option of shared use space outside PO to be further investigated and costed. Oaksey PC have confirmed they have made a financial provision for contribution future highway works. Amount of contribution re. substantive bid TBC</p>	1.	MR

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		<p>Once topo complete overall scheme to be prepared and costs attributed to individual elements. These could be delivered individually, subject to CATG funding or as part of a substantive scheme bid in 2017/18 (subject to CATG approval).</p> <p>Improvement work outside Post Office and School remains focus as both are safety related.</p> <p>07/02/17 - Topographical survey works complete and paper copies provided to Oaksey Parish council. Work to prepare design options to commence early March 17.</p> <p>Clarification sought by RM of responsibilities re. Resurfacing. JT explained it was not the remit of the group but major maintenance.</p> <p>Scheme likely to form substantive CATG bid and some resurfacing would be required. MR explained that even if the scheme was a substantive bid 3rd party contributions will be required. The project could be phased. MR to discuss priorities with Parish Council.</p> <p>07/06/17 Further meeting took place with representatives from Oaksey PC On 17th May 2017 to agreed priorities for design work. Outline design for 3 elements of proposals prepared and issued to PC on 01/06/17. These are as follows:</p> <ol style="list-style-type: none"> 1. Village Sign Decluttering Est. cost £8,122.40 			
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>2. 20mph zone – Est. cost £6106.16.</p> <p>3. Improvement works adj to Post Office. Est. cost £20,420.99.</p> <p>Group required to agree priorities with Oaksey PC, incl. contribution. Item 3. Is a possible substantive bid or could combine all three elements into single bid. Substantive bid applications June / July</p>			
e)	<p>Issue 4524 Submitted 07/03/16</p> <p>Install Dropped Kerb Lower High Street</p>	<p>Install Dropped Kerb Lower High Street, by the Memorial Gates Scheme agreed subject to agreement with MTC re. 30% contribution. Estimated cost of £2500. Priority 2.</p> <p>Allocated priority 1, but placed on hold pending confirmation of costs to CATG. Provisional allocation of £2500 made.</p> <p>07/02/17 Detailed design work underway. Cost estimate to Malmesbury TC ASAP. Implementation early summer</p> <p>Further dropped kerbs in Malmesbury area requested by JT. Site 1 adjacent to Burnham House development. 2. Adjacent to Bus stop on B4040 Sherston Road need dropped kerbs. Sheena and Mike to meet with JT and walk the route to town. Cost £800-£1000 per crossing. £3000 total additional allocation. Agreed</p> <p>MR update 07/06/17 Works complete. Remedial measures re. Dropped kerb height to be resolved. Works 15/06/17</p>	<p>MTC to be invoiced for contribution. Item to be removed from next tracker</p>	1.	MR

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f)	<p>Issue 4933 Submitted 12/10/16 B4014 New Filands Roundabout</p>	<p>11/10/16 The 40mph speed restriction signs have been moved further away from the A429 following construction of the roundabout to ensure drivers exit roundabout before seeing the speed restriction. The change has resulted in the eastern most access to the property known as 'Inglenook' now falling outside the extent of the 40mph limit. Legally the length remains within the 40mph limit. The owner of the property Iris Thomson is unhappy and would like the signs to be relocated. CATG agreed to capture speed data before considering the matter further.</p> <p>07/02/17 SDR count data as follows: Eastbound (towards Rdbt) Vmax 60mph, Vavg = 23mph, V85 = 27mph Westbound (towards Tetbury Hill) Vmax = 55mph, Vavg= 27mph, V85 = 29mph</p> <p>Signs to be moved. £800-1000 cost to be met by CATG alone</p> <p>07/06/17 Works completed May 17. Final cost £450.00. Remove from next tracker</p>	<p>Iris Thomson thanked group for their help. '40' carriageway roundel at terminal point to be added to ad-hoc road marking list.</p>	<p>1.</p>	
g)	<p>Issue 3535_Malmesbury HGV signing</p>		<p>Mark Stansby's updated report presented to group. Cost £5875. Malmesbury TC 30% contribution of £1762.50 Agreed to move to priority 1</p>	<p>1.</p>	<p>Mark Stan sby</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	<p>Issue 4796 / 5001 /5022 B4040 Sherston Road by Twatley cottages</p> <p>Dated Raised 02/08/16</p>	<p>"We have lived here 25 years. In that time we have had three speeding cars crash into our front garden - the latest was today. There is a 50 MPH limit in place but people ignores it and drive too fast for the conditions. Request for reduced speed limit and other measures to reduce speed. https://www.google.co.uk/maps/B4040 Twatley cottages.</p> <p>Update 07/02/17 Carriageway surface not yet at required intervention level. MJR to put together package of signing and road markings improvement. Approx. £4,000 cost. CATG support if PC happy to contribute 25%.</p> <p>Outline drawing indicating proposal issued to Brokenborough PC on 13/03/17. Est. cost The cost is £3,604.59 Acknowledgement email received from clerk.</p>	<p>Letter received from Brokenborough PC dated 4/6/17. PC felt proposal would not deter the 'mad drivers' [sic] who travel round the bend too fast. The contribution of £901 is also a problem due to low level of parish council precept. The PC have declined to proceed under current arrangements.</p> <p>Cllr Thomson has asked for item to remain as priority 1 for the time being pending further discussion.</p>		
i)	<p>Issue N/A</p> <p>Dropped kerbs Sites:</p> <ol style="list-style-type: none"> 1. Burnham Road / Athelstan Road 2. Burnham Road / Gastons Rd. 3. B4040 Sherston Rd (NW of Corn Gastons) <p>Footway widening Burnham Rd (opposite Saddlers)</p>	<p>Review of dropped kerb sites took place on Burnham Road as part of the forthcoming Burnham House Care Home.</p> <p>Provisional sites agreed and allocation of £3500 made. Allocation of £1250 also agreed by chairman for a topo survey Burnham Road north of St Mary's St / Foundry Road junction. Design work for footway widening to be undertaken. Orders for dropped kerb sites to be issued in June</p>	<p>Orders for dropped kerb sites to be issued in due course.</p> <p>Agreed to allocate footway widening as Priority 1. Cost £5374.00, (MTC contribution of £1612.00 TBC) Work will require temp road closure for approx. 5 days. May consider combining with dropped kerb sites. A min of 3 months to arrange road closure once start date has been agreed with Ringway.</p>	1.	MR

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5.	Priority 2 / Other Priority issues				
a)	<p><u>Issue 3879</u> Station Road, Minety SN16 9QY pedestrian safety, Minety Submitted 17/02/15</p>	<p>New footway Request Estimated £30.000+ cost MR to do site visit, liaise with local members/ publican CB to check with Parish amount to contribute.</p> <p>26/05/16 Contact made with Mr Denman Vale of the Inn PH. Site meeting required. Possible land use on same side as PH. Planning application may result in cost covered by successful application. On hold.</p> <p>11/10/16 No meeting held to date with Mr Denman. MR to contact in due course.</p> <p>07/02/17 - Meeting with Mr Denman remains outstanding. MR to arrange.</p> <p>07/06/17- Several attempt made to contact Mr Denman without success.</p>	<p>MR to try and contract Mr Denman at different time of day</p>	<p>2</p>	
b)	<p><u>Issue 4104</u> Priority Change at junction of Oaksey Road / Crossing Lane Minety</p>	<p>26/05/16 Site visit made and metro-counts requested.</p> <p><u>Priority 2 scheme</u></p> <p>11/10/16 Metro count results – Crossing Lane 85th %ile = 33.1mph, Mean = 26.1mph. Total vehicles 2783 (155 AADT)</p> <p>Oaksey Road 85th %ile = 25.5.1mph, Mean = 21.4mph. Total vehicles 5828 (324 AADT) .</p>	<p>MR to send Charles Cook plan of Priority change to enable local consultation exercise to take place. Remain at Priority 2</p>	<p>2</p>	<p>Minety Parish Council / MR</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Busiest route is Oaksey Road. Traffic priority change to be considered by Minety PC in conjunction with consultation with Local residents.</p> <p>07/02/17- Issue on hold pending further discussion with Minety PC / consultation with local residents</p> <p>Data indicates Oaksey Road as predominant flow. Further resident consultation required before change of priority. Place on hold and await further comments from Minety PC.</p> <p>07/06/17 No feedback from Minety Parish Council to date. Issue to remain on hold.</p>			
c)	<p><u>Issue 3699</u></p> <p>Road safety concerns about Bristol Street, Malmesbury</p>	<p>Metro-count results to be presented to Feb 7th CATG meeting.</p> <p>Metro count shows speeds sufficient to implement 20MPH zone extension if required. Issue to be placed on hold for time being.</p> <p>Extension of 20mph zone to be combined with other work, including Gloucester Road to take in possible extension of zone. <u>Priority 2 scheme</u></p> <p><u>11/10/16 Issue remains</u> Priority 2 scheme. Meeting required with Malmesbury TC representative to agree terminal points due to number of streets involved. Awaiting allocation to Priority 1. Before further work can take place.</p> <p>07/02/17 Priority 2 scheme. Awaiting allocation to Priority 1. Before further work can take place.</p>	Item to remain at Priority 2	2	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Site visit between respective parties required to discuss requirements and limit extents.</p> <p>07/02/17 Priority 2 scheme. Awaiting allocation to Priority 1. Before further work can take place. Site visit between respective parties required to discuss requirements and limit extents.</p> <p>07/06/17 Issue remains at Priority 2. Agreement required on extent of 20mph zone and issue relating to strategic status of Bristol Street to be discussed.</p>			
d)	<p><u>Issue 4317</u> Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry</p> <p>Submitted 02/11/15</p>	<p>Metro count Requested. To be left on list – further review next meeting.</p> <p>Metro count results: 85th percentile = 51.0mph, Mean speed =44.9mph</p> <p>14/06/16 Results show that the criteria is not met at this stage for CSW. Planned development in 40mph zone will cause concerns, but area does not meet criteria for reduction to 30 mph limit. Carriageway Roundels could be implemented to support 40 limit £2k provisionally allocated subject to MTC approval of 30% contribution.</p> <p>Police enforcement is also required – AB issue. Priority 2</p> <p>11/10/16 Proposed '40mph roundels (cost £2k) provisionally allocated subject to confirmation of MTC contribution. Issue currently on hold pending further discussion of speed limit changes with RB (MTC). Awaiting allocation to Priority 1.</p>	Item to remain as priority 2 pending outcome of likely planning application and possible Section 106 monies.	2	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>07/02/17 - Estimated cost of speed limit changes and 40 roundels £5000. Issue currently on hold. Extent of proposed extension to 30mph speed limit to be agreed.</p> <p>07/06/17 Awaiting allocation to Priority 1. Before further work is carried out. Cabinet Member approval required before further assessment of 30mph can be undertaken due to 'A' class status of road.</p>			
e)	<p><u>Issue 4260</u> submitted 30/09/15</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial.</p>	<p>Requested change of priority and removal of carriageway restrictions at the commencement of the 20mph zone. MR to do site visit – review at June CATG</p> <p>Parking Services attend to issue parking tickets. Part of wider scheme to be considered at next meeting See issue 3699</p> <p>11/10/16 Issue to be developed in conjunction 3669 above. Priority 2. To be delivered alongside issue 3699</p>	Refer to issue 3699 above.	2.	MR
f)	<p><u>Issue 4466</u> Submitted 04/02/16 Milbourne / Milbourne Lane</p>	<p>Pedestrians presently are required to walk in the highway in the vicinity of the blind right-angled bend in Milbourne Lane Milbourne.</p> <p>07/02/17 - Priority 2 scheme - Plan and cost estimate issued to St. Paul Malmesbury without PC on 06/02/17. PC to discuss and possibly reduce overall scope of scheme.</p> <p>07/06/17 Priority 2 issue. Amendment to design to be undertaken during June 17</p>	<p>Request by RB to move issue to priority 1 once amended design and costing are agreed.</p> <p>MR to issue amended design to RB ASAP</p>	1.	

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g)	<p><u>Issue 4677</u> Submitted 04/06/16 Speeding Along Gloucester Road Malmesbury</p>	<p>Gloucester Road in Malmesbury is a 30 mph zone but cars come racing down that road so feel it needs to be changed to a 20 mph zone instead. Also the volume and heaviness of traffic has made the wall drop slightly and needs to be looked at.</p> <p>07/02/17 Issue already covered by 3699 above. Priority 2.MP checks will be dependent on staffing levels. Any info on issue will raise the profile/priority</p>	<p><u>MR update 07/06/17.</u> Priority 2 issue. Relates to issue 3699</p>	<p>2</p>	
h)	<p><u>Issue 4786 (not logged)</u> Requested by Chair A429 Burton Hill</p>	<p>11/10/16 Request To look into the concerns of vehicular excess speed on the A429, between Priory roundabout and the 40mph and 30mph restrictions towards Corston (Burton Hill area).</p> <p>This item relates to Issue 4317. See above</p> <p>Meeting and discussion between MR/ RB to consider extension of speed restriction. Parish Council to consider when cost known.</p>	<p>Issue to Remain as Priority 2 Refer to issue 4317 above</p>	<p>2.</p>	
i)	<p><u>Issue 4745</u> Parklands, Malmesbury. Date raised 07/07/16</p>	<p><i>Road safety along Parklands Malmesbury. "Parklands is a residential street in which a good deal of the residents are elderly people with some disabled persons. There are concerns about the volume and speed of traffic using this road especially at the right hand bend after you come off the Sherston Road. The road has become a short cut for goods vehicles lorries a tractor and workers from Dyson which means that local residents have to put up with a great deal of traffic noise. There are also concerns that the speed of traffic might lead to an accident"</i>https://www.google.co.uk/maps/Parklands</p> <p>07/02/17 - Metro count to be scheduled.</p>	<p>Awaiting results of metro count. To be reported to next meeting</p>	<p>2.</p>	

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		07/06/17 Metro count request issued.			
j)	<p>Issue 4825 Lea Village</p> <p>Date Raised 13/08/16</p>	<p><i>“Vehicles ignoring 30 mph speed limit when entering the southern end of Lea Village and being unaware of the short distance from the Parish Councils Playing which is within 50 metres after the first bend in a narrowing road. There is a sharper bend with no white lining when coming from the opposite direction. No funding currently available within highways budget for white lining. No warning signage of Playing Field in either direction”.</i></p> <p>Request to extend 30mph limit by approx. 150m and introduce playground warning signs. https://www.google.co.uk/maps/Lea_village</p> <p>07/01/17 Options to be drawn up together with likely costings. Scheme tentatively agreed subject to confirmation of costing and Parish Council contribution of 30%</p> <p>07/06/17 Further site visit undertaken. Site doesn't meet criteria for extension of 30 speed limit. Meeting with John Cull (Lea PC) on 23rd May 17</p>	<p>Outline scheme agreed with Lea and Cleverton PC. Cost £1456.61 (30% =£436.98)</p> <p>Agreed to move to Priority 1 pending confirmation of PC contribution.</p>	1.	MR
k)	<p>Issue 4905 Callow Hill, Brinkworth</p> <p>Date Raised 27/09/16</p>	<p><i>“SPEEDING especially at rush hour. Reported to Malmesbury Neighbourhood Policing Team Chippenham Rural Policing Team. Both constabularies wouldn't take ANY ownership and palmed me off onto you so forgive me for being somewhat annoyed.Im NOT doing your job for you. Come to Callow Hill and make an informed decision as the professionalism where the traffic counter should be laid”.</i></p>	<p>ET to speak to PC and report back to group at next meeting.</p>	2.	

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		<p><i>Metro count request</i></p> <p>https://www.google.co.uk/maps/place/CallowHill</p> <p>07/02/17 Police attendance has proved there is an ongoing issue with speeding. Area will continue to be subject to ad-hoc enforcement activity. White gates approx. £1200 per pair. Other colours are available. Back to Brinkworth PC for consideration. CSW to be re-vitalised in the area if residents are interested.</p> <p>07/06/17 Priority 2 issue. No feedback from PC re. gates and CSW received to date.</p>			
l)	<p><u>Issue 4948</u> Park Lane, Malmesbury. Date Raised 18/10/16</p>	<p><i>Request for formal pedestrian crossing on Park Lane between Willow View Close and Gloucester Road</i></p> <p>https://www.google.co.uk/maps/place/Willow+View+Cl</p> <p><i>07/02/17 Lollypop lady has retired and no replacement in place as school unable to recruit. Consider OCM advert. No natural site for a pedestrian crossing and likely to lack required numbers at this time. This could change pending outcome of Backbridge Farm planning application. CATG does not support request at this time.</i></p>	<p>Issue on hold. No action at present time. Issue may progress further if Backbridge Farm development goes ahead.</p>		

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m)	<p>Issue 5000 B4040 Charlton Date Raised 14/11/16</p>	<p><i>Heavy goods vehicles and speeding through village.</i></p> <p><i>“Too many lorries and too much speeding on B4040 through Charlton. Additionally a perceived problem junction at the B4040 Park St/Tetbury Lane junction where B4040 takes a sharp double bend with dangers for traffic navigating the junction when lorries are also doing so in the opposite direction buses including school buses stopped at the bus-stop Park St traffic intending to turn right onto the B4040 to a lesser extent pedestrians crossing the road towards the bus-stop and from the occasional accidents usually but not exclusively at night when speeding west-bound vehicles miss the bend”</i></p> <p><i>Update - Charlton PC now confirm that they do wish to request a Freight Management Assessment. 2. Charlton PC now wish to adjust their request for a Road Assessment to look at Physical and/or Psychological measures, not just psychological. https://www.google.co.uk/maps/place/Charlton</i></p> <p><i>07/02/17 Freight Management Assessment requested to consider extent of problem. Previous surveys have proved the vehicles have origin and destination therefore FMA may not have desired conclusion. Priority 2, further improvements to be considered. Options / cost to future meeting.</i></p> <p><i>07/06/17 Priority 2. Signing options to be agreed with PC.</i></p>	<p>MBG requested this issue be moved to Priority 1 pending agreement for proposed signs and costings. Currently priority 2. MR to issue design to MBG ASAP. Likely overall cost approx. £1,200</p>	<p>1.</p>	
n)	<p>Issue 5017 Little Somerford Date Raised 24/11/16</p>	<p><i>Metro-count request - The Hill The Street Little Somerford. Perceived excessive speed through the village on this road. A metro count is needed before CSW can operate at this location. A metro count anywhere that is suitable on this road</i></p>	<p>Results of metro-count to be reported to next meeting.</p>	<p>2.</p>	

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		<p><i>especially between the junction of Clay Street and East End Lane.</i></p> <p><i>07/02/17 Metro-count location to be agreed.</i></p> <p><i>07/06/17 – Metro count request issued.</i></p>			
o)	<p>Issue 5042 Oaksey to Somerford Keynes</p> <p>Date Raised 08/12/16</p>	<p><i>Regular accidents/incidents on a dangerous sharp right hand bend outside of our property causing damage to the verge hedgerow highways signage and leaving broken car parts strewn over the verge and road. This is happening on a regular basis up to 6 times per annum due to speed and insufficient markings on road or signs in advance of the corner. If you leave the village of Oaksey in the direction of Cirencester on the Somerford Keynes Road over the Railway line just past the Golf Course on the left after about 1/2 mile you come to a very sharp right hand bend. This is the corner in question and the problem will be immediately evident. Road markings insufficient to much speed and volume of traffic main cause. https://www.google.co.uk/maps/Oaksey Bend</i></p> <p><i>07/02/17 - MR made suggestions to Parish Council for consideration. There may be adverse camber – to be checked. Scheme including signage and edge lines to be considered costing approx. £2500 -£3000. Plan and costing to be finalised. MP to look at maintenance issues.</i></p>	Final signing options and outline costing to be prepared and issued to Oaksey PC.	2.	

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p)	<p>Issue 5058 A429 by Waitrose Store</p> <p>Date Submitted 21/12/16</p>	<p>Vehicles are often seen travelling too fast along the road by the entrance to Waitrose in Malmesbury. It is a 30mph speed zone but this is often not respected. It makes it dangerous to turn into and out of Waitrose. https://www.google.co.uk/maps/A429 Waitrose.</p> <p>07/02/17 Evidence of problem not supported by recorded collision data. MP noted maintenance visibility issue with hedge and to be discussed with Waitrose as developer has not completed to required standard.</p> <p>Cllr Sturgis to write to developer. No further action for CATG at this time.</p>	<p>MR to look at possible options for improvement including prohibition of right turn out from site onto A429</p>	2.	
<p>6. New Issues submitted since previous meeting</p>					
a)	<p>Issue 5134 / 5408 Sandpits Lane / Green Lane - Sherston</p>	<p><i>Green Lane Sherston. Dangerous junction with Sandpits Lane speeding on lane assumed by residents to be school traffic. Parking at school end of Lane.</i></p> <p><i>Speeding traffic both ways on Sandpits Lane in Sherston. This is a constant problem as the lane is a cut through to avoid the village and is used by cars trucks and agricultural vehicles as well as many pedestrians. The current speed limit is 30 mph which I believe is too high as poses a risk to children pets or cars exiting driveways and people walking along the lane.</i></p>	<p>Metro-counts to be undertaken on both Sandpits lane and Green Lane</p>		MR
b)	<p>Issue 5212 / 5361 Tetbury Hill / Tetbury Hill Gardens Submitted 08/03/17</p>	<p><i>People coming up Tetbury Hill can't see people coming out of Tetbury Hill Gardens and people coming out of Tetbury Hill Gardens can't see people coming up Tetbury Hill. At bottom of hill road isn't absolutely straight at bottom layby by cemetery people park there which then obstructs views of upcoming</i></p>	<p>Request for mirror opposite Tetbury Hill Gardens to improve visibility for right turning traffic. Despite their inclusion in the TSRGD 2016 it is Wiltshire Council practice not to permit</p>		MR

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		<p><i>cars. Also school at bottom of hill coaches parked at bottom which blocks view of upcoming cars</i></p> <p>https://www.google.co.uk/maps/Tetbury Hill Gardens</p>	<p>mirrors on the public highway for safety and maintenance reasons. Other options include extending hatching on nearside to discourage parking and waiting restrictions. MR to look at issue and report back to future meeting</p>		
c)	<p>Issue 5257 B4040 Malmesbury Road - Leigh Submitted 08/03/17</p>	<p><i>Speeding traffic on the B4040 Malmesbury Road Leigh at all times of the day. Evidence provided by the Community Speed watch team. A number of accidents have occurred in recent times that required the attendance of all three emergency services. It is of particular concern when the school buses pick up and drop off. The stretch of road between the commencement of the 40mph limit and the Foresters Arms public house heading towards Cricklade is of particular concern. Request for 30mph limit and traffic calming.</i></p> <p>https://www.google.co.uk/maps/Leigh</p>	<p>SDR results. Westbound VAvg = 40mph, V85 = 47mph Eastbound Vavg 43mph, V85 = 49</p> <p>Previous scheme implemented 2013/14 including relocation of terminal signs, c/way roundels and repeater signs. Options for improvement limited and criteria for reduced limit to 30mph not met. Cllr Berry to speak to PCC to seek additional police enforcement support.</p>		CB
d)	<p>Issue 5274 Silver Street Minety Submitted 04/04/17</p>	<p><i>As a parent and dog walker I along with other residents continuously see vehicles during peak and off peak times speeding well in excess of the 30mph limit. Minety has never had speed traps of signage to warn drivers when speeding and I urge this to be auctioned immediately to prevent an accident that is likely to happen</i>https://www.google.co.uk/maps/Silver St Minety</p>	<p>Metro-counts to be undertaken on Silver Street with view to formation of CSW.</p>		MR
e)	<p>Issue 5276 Poole Road, Malmesbury Submitted 04/04/17</p>	<p><i>Inconsiderate parking on Poole Road by parents restricting access. The emergency services may be unable to access certain parts of Poole Rd at peak times when cars are parked on both sides of the road severely restricting access. This</i></p>	<p>Ongoing Issues typical of residential areas close to schools. This issue requires the support of school to address</p>		MR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<i>issue was raised by a resident in Poole Rd who is particularly affected has seen many near misses involving children and cars and worries that there will be a serious accident before action is take. https://www.google.co.uk/maps/Poole Road</i>	concerns instead of seeking physical measures. MR to speak school.		
f)	Issue 5288 Easton Town, Brook Hill, Church Street Sherston Submitted 12/04/17	<i>Traffic speeding through Sherston especially in the morning and especially in Easton Town and approaching Brook Hill. https://www.google.co.uk/maps/Brook Hill, Sherston</i>	Metro-counts to be undertaken on Easton Town, Brook Hill and Church Street with view to possible formation of CSW.		MR
g)	Issue 5292 Malmesbury Road Leigh (50mph section) Submitted 18/04/17	<i>Traffic is too fast on road currently set at 50mph limit. She saw motorcyclist and car racing each other recently. Lorries come down road really fast. It has been problem since requester moved in Aug 2016. Request for 30mph limit. https://www.google.co.uk/maps/Leigh</i>	50mph roundels installed 2014/15. Additional police enforcement to be requested. See issue 5257		CB
h)	Issue 5296 Braydon Road, Leigh Submitted 18/04/17	<i>Moved into property 2016. There is no speed limit before the lights cars speed up to the lights from Wootton Bassett direction. We have had one car go into our property so far this year plus a car into the ditch opposite. Lorry's are a big problem speeding up to the lights is motorbikes and high performance cars use it as a race track this long stretch of straight road with only the national speed limit in place. https://www.google.co.uk/maps/place/Braydon Rd.</i>	Single property on Braydon Road northern approach to traffic signals. Criteria for reduced speed limit unlikely to be met not impact on speeding drivers. Issue not supported by CATG. Remove from tracker and inform requester.		
i)	Issue 5297 Lea Submitted 19/04/17	<i>Request for speed limit on B4042 Lea to be reduced from 40 to 30mph. https://www.google.co.uk/maps/place/Lea,+Malmesbury</i>	Length in question on B4042 does not meet requirement for reduced limit due to lack of direct frontage development. No further action possible. Remove from tracker and inform requester.		
j)	Issue 5321 Lea Submitted 27/04/17	<i>Request for footway between the Bus Stop outside The Crescent Lea on the B4042 and the junction with The Street lea. There is a need for a footpath to be constructed to allow anyone getting off / on the Bus coming into Malmesbury from</i>	Overall numbers of pedestrians using proposed footway likely to be very low. MR to speak to PC to establish numbers.		MR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<i>the Royal Wootton Bassett direction.</i> https://www.google.co.uk/maps/Lea Bus stop								
k)	Issue 5394 A429 Crudwell	<i>Request for footway between Garage at Murcott Lane to High Street</i> https://www.google.co.uk/maps/A429 Crudwell	Min footway length required 283m. Overall numbers estimated to be very low. Cllr Berry commented the problem has largely rescinded now grass verge has been cut. No further action. Remove from tracker and inform requester.							
l)	Issue 5391 B4040 Parklands to Corn Gastons	<i>Request for parking areas to be constructed in verge on B4040 between Parklands and Corn Gastons for owners of adjacent bungalows.</i> https://www.google.co.uk/maps/B4040	MR to examine in further detail and report back to group at future meeting.		MR					
7.	Other items -									
	<p>1. Updated Malmesbury HGV signing report to be discussed. Cost of identified measures £5875.00 Issue 3535 submitted 12/08/14. See priority1 issues above</p> <p>2. HGV freight assessment priorities for 2017/18</p> <table border="1" style="margin-left: 40px;"> <tr><td>- C76, Crudwell (Tetbury Lane)</td></tr> <tr><td>- Callow Hill, Brinkworth</td></tr> <tr><td>- C107, School Hill, Brinkworth</td></tr> <tr><td>- Wood Lane, Brinkworth</td></tr> <tr><td>- C1, Norton</td></tr> </table>					- C76, Crudwell (Tetbury Lane)	- Callow Hill, Brinkworth	- C107, School Hill, Brinkworth	- Wood Lane, Brinkworth	- C1, Norton
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	<table border="1" data-bbox="300 384 752 507"> <tr> <td data-bbox="300 384 752 459">- B4040, Bristol Street, Malmesbury</td> </tr> <tr> <td data-bbox="300 459 752 507"></td> </tr> </table> <p>Sites chosen for assessment by group:</p> <ol style="list-style-type: none"> 1. C76 Crudwell (Tetbury Lane) 2. Callow Hill, Brinkworth. 	- B4040, Bristol Street, Malmesbury	
- B4040, Bristol Street, Malmesbury			
8.	Agreement of Priority 1 schemes (max no. 5)		
	<ol style="list-style-type: none"> 1. Wychurch Hill Footway (substantive bid) 2. Oaksey Traffic management (Substantive bid) 3. HGV direction signing (Mark Stansby) 4. Dropped kerb sites at Burnham Road / Athelstan Road, Burnham Road / Gastons Rd, B4040 Sherston Rd (NW of Corn Gastons) 5. Burnham Road - Footway Widening opposite Saddlers 6. Millbourne Lane, Millbourne - Footway 7. Lea Village - Warning signs. 8. B4040 Charton 		
9.	Date of Next Meeting:		
	TBC		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Malmesbury Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of **£8992.64**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report